



Student Exit Notification

I acknowledge the original agreement and College contract signed at the time of my child's enrolment and I am aware of the one full term's notice period required to inform you of my intent to withdraw my child from Aquinas College.

I am aware of the enrolment contract and my duties to comply with the notice of withdrawal period. If I do not adhere to the notice of withdrawal period as stated in the fee policy, being one full term's notice, I acknowledge that I will be liable for a full term's fees in lieu of notice, and any other outstanding fees payable to the College.

I am aware that I am required to return all laptops, text books, library books, sports uniforms and equipment (eg; portable devices under the Laptop program) and if these items are not returned I will be billed for those items and liable for the charges incurred. I acknowledge that this notice of withdrawal is only effective when all parties to the original enrolment contract have signed and submitted this form either jointly or individually.

If any outstanding items after 5 working days have not been returned then these items will be charged to the account holders.

Form with sections: STUDENTS NAME, VPC, YEAR LEVEL, AGE, DATE LEAVING COLLEGE, DESTINATION SCHOOL, IF STUDENT IS NOT TRANSFERRING TO ANOTHER SCHOOL, FORWARDING DETAILS, REASON FOR STUDENT EXIT, SIGNATURE OF PARENT / CARER, OFFICE USE ONLY.